

The Board of Education of the Borough of Manasquan, Monmouth County, met for the Regular Open Business Meeting on Tuesday, July 31, 2012, at 7:00 p.m., in the Manasquan Elementary School Cafeteria

Mrs. LaSala called the meeting to order and read the following Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

*Call to Order*

Mrs. LaSala requested that everyone join in the Pledge of Allegiance.

*Pledge of  
Allegiance*

Present for Roll Call: Thomas B. Bauer, Jack Campbell, Linda DiPalma, Michelle LaSala, Michael Shelton, Katherine Verdi, Patricia T. Walsh and John Winterstella, Manasquan Board of Education Elected Members (MEB), Julia Barnes, Michelle Degnan-Spang and Mark Furey, Sending District Representatives (SDR).

*Roll Call*

Also Present: Geraldine Margin, Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary; Mr. McOmber, Board Attorney, representatives of The Coast Star and members of the public.

Mrs. LaSala read the Mission Statement: Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned to the New Jersey Core Curriculum Content Standards, and function within a community that regards students, educators and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity and mutual respect.

*Mission  
Statement*

Mrs. LaSala read the following Statement to the Public: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

*Statement to  
the Public*

Prior to the start of the meeting Mrs. LaSala asked to make a statement to the public. She reported that she met with Mrs. Graziano and Mrs. Margin and they both reviewed the following statement for accuracy on the parts that pertain to Mrs. Graziano. A copy of the statement will be included in the formal minutes.

*Minutes*

*Minutes*

On a motion by Mrs. Walsh, seconded by Mr. Bauer, it was RESOLVED by roll call vote in favor by the Manasquan Board of Education to approve the minutes of the Open Agenda Work Session with Action and Closed Executive Session of Tuesday, June 19, 2012 and the Regular Open Business Meeting of Tuesday, June 26, 2012. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussion and acting on a matter in closed session no longer exist. 07/31-01 (MEB/SDR)

Roll Call vote as follows: Mrs. Barnes – yes                      Mr. Bauer – yes  
    Mr. Campbell – abstain on 6/19 – yes on 6/26  
    Mrs. Degnan-Spang – yes on 6/19 – abstain on 6/26  
    Mrs. DiPalma – yes                      Mr. Furey – yes  
    Mrs. LaSala – yes  
    Mr. Shelton – abstain on 6/19 – yes on 6/26  
    Mr. Verdi – no on 6/19 – yes on 6/26  
    Mrs. Walsh – abstain on 6/19 – yes on 6/26  
    Mr. Winterstella - yes

Superintendent's Report:

*Superintendent's  
Report*

Mrs. Margin reported that she was informed by Jesse Place, Director of Technology that PARCC released their version 1.0 of the technology guidelines. She reported on the outcome of a required readiness survey by the NJ DOE – Office of Educational Technology that outlined the number of devices for potential student testing in the district. She reported that all current district devices meet or exceed the hardware requirements set forth in the PARCC guidelines. She pointed out that the current Apple iPad tablets meet the requirements but may require the purchase of an additional external keyboard and/or stylus if used for testing. She also outlined the security considerations that are required to lock down the devices. She did not have any bandwidth recommendations available from version 1.0 document and this will be articulated in future guideline documents.

Mrs. Margin reported that the random positive rate received from Sports Safe for 2011-2012 was 7.9%. She explained the formula used in deriving this number. She said that last year's rate was 10.1% which indicated a reduction even though the number of tests administered was doubled. She also reported that the follow-up positive rate last year was 16.4% and this year it reduced to 12.9%, which indicates that more students are responding to the intervention and getting back on track.

Mrs. Margin asked the Board to review the enrollment figures as specified in **Document A**. She reported an enrollment as of June 18, 2012, in the Manasquan Elementary School of 685 and in the Manasquan High School of 953 full time students and 45 shared-time students, for a total high school enrollment of 998, bringing the district enrollment to a total of 1683. She also reported the average daily attendance of 92.56% in the high school and 95.77% in the elementary school. She asked the Board to refer to the suspension report and fire drill and bus emergency evacuation drill reports for the high school and elementary school which the district is required by law to report at an open meeting, as specified in **Document B**. She reported that there were no HIB cases in June.

*Enrollment  
Document A  
Suspension, Bus  
& Fire Drill  
Reports  
Document B*

Mrs. Margin addressed a question asked by Mr. Winterstella if the adequate number referred to in her report on the PARCC survey pertained to the number of computers or the capability of the computers. She replied that it was by the capacity and memory that they handle.

Mrs. Margin addressed a question asked by Mr. Bauer on the percentage of the drug tests that are refusals. Mrs. Margin did not have this information available but would provide it at the next meeting.

Mrs. Walsh asked Mrs. Margin to provide some background on PARCC.

Mrs. LaSala asked for a motion to approve the Superintendent's report.

On a motion by Mr. Winterstella, seconded by Mr. Campbell, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to accept the Superintendent's Reports and Information Items, as specified in **Documents A and B. 07/31-03 (MEB/SDR)**

*Approval of  
Superintendent's  
Report*

Mrs. LaSala read the following statement prior to opening the Public Forum for discussion on agenda items:

*Public Forum  
(Agenda Items)*

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee. This public forum is limited to comment on items included in this agenda only.

Ken Clayton, Main Street, Manasquan, referred to a question he asked last week on the additional \$20,000 for legal services being related to the hockey contract case. Mr. McOmber said that this does involve litigating with this case in addition to a variety of other legal challenges that may present themselves. He said that the only case that he can publicly comment on is the ice hockey case since it has been filed in the Superior Court of NJ in Freehold. Mr. Clayton referred to a special meeting that was held to discuss the performance of the superintendent and asked if it has anything to do with this matter.

Mr. Clayton referred to an OPRA request he submitted for all RICE notices sent out in the last 60 days and said that he has not received a response to the request. Mrs. Hom did not recall receiving this request and asked if it was submitted through the website. Mr. McOmber asked that he review this request upon receipt by Mrs. Hom prior to it being addressed.

Mrs. LaSala closed the Public Forum seeing no further questions or comments from the public.

Mrs. LaSala said that as agreement at last week's work session the Board would group together Manasquan Motions 07/31-03 through 07/31-13.

On a motion by Mr. Campbell, seconded by Mr. Winterstella, it was RESOLVED by roll call vote in favor by the Manasquan Board of Education to approve the following Manasquan Motions 07/31-03 through 07/31-13 (MEB).

*Manasquan  
Motions  
07/31-03 through  
07/31-13*

Roll Call Vote as follows:

Mr. Bauer – yes	Mr. Shelton – yes
Mr. Campbell – yes	Mrs. Verdi – yes
Mrs. DiPalma – yes	Mrs. Walsh – yes with the
Mrs. LaSala – yes	abstention on 7/31-03
	Mr. Winterstella – yes

- Approval of the elementary school personnel, as specified in **Document D. 07/31-03**
- Approval of the elementary School Professional Days and Field Trips, as specified in **Document E. 07/31-04**

*Personnel E.S.  
Document D*

*Prof. Days/Field  
Trips E.S.  
Document E*

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- Approval of transportation contracts and agreements for the 2012-2013 Extended School Year, as specified in **Document F**. 07/31-05  
*2012-13 ESY Transportation Document F*
- Approval of Advance Inc., services to include a five week ESY Program for 2012, up to 5 hours BCBA at \$150.00 per hour, not to exceed \$750.00; 30 hours DTT instruction by therapist in home, at \$40.00 per hour, not to exceed \$1,200.00; and 1:1 therapist support for 4.5 hours per day (Monday – Thursday) for 20 days, at a rate of \$40.00 per hour, not to exceed \$3,600.00; and 1:1 therapist support for 3 hours per day (Friday) for 5 days, at a rate of \$40.00 per hour, not to exceed \$600.00 (for a program total not to exceed \$6,150.00) for elementary student #091701. 07/31-06  
*Advance, Inc. 2012 ESY Program*
- Approval of Advance, Inc., services to include September 2012 through June 2013, 6 hours per week in home ABA at \$40.00 per hour, not to exceed \$9,600.00; 4 hours per month BCBA supervision at \$150.00 per hour, not to exceed \$6,000.00; 1:1 therapist support for 7.0 hours during school days at \$40.00 per hour (180 school days), not to exceed \$50,400.00 (for a program total not to exceed \$66,000.00) for elementary student #091701. 07/31-07  
*Advance, Inc. 2012-2013 Program*
- Approval for YCS Foundation, Hackensack, NJ, to provide home educational and behavioral supports for student #17272, ESY 2012 program (7/9-8/24/12), not to exceed \$14,668.33. 07/31-08  
*YCS Foundation ESY Program*
- Approval for YCS Foundation, Hackensack, NJ, to provide home educational and behavioral supports for student #17272, for the 2012-2013 school year, not to exceed an annual rate of \$146,683.30. 07/31-09  
*YCS Foundation 2012-1023 Program*
- Approval of the placement of a Manasquan student #12152 at the Monmouth County Vocational School (Class Academy) for the 2012-13 school year, at a yearly cost of \$5,500.00. 07/31-10  
*Out of District Placement Class Academy*
- Approval of the placement of a Manasquan student #1425 at the Choices Regional Alternative School Program for the 2012-2013 school year, at a yearly cost of \$20,079.00. 07/31-11  
*Out of District Placement Choices Alt. School*
- Approval to amend the motion of June 26, 2012 for Michael O'Boyle of AA Physical Therapy to provide physical therapy services for the 2012-2013 ESY at a rate of \$80.00 per hour, not to exceed 35 hours (\$2,800.00). (Formerly motioned at a rate of \$75.00 per hour, not to exceed \$2,625.00)  
*M. O'Boyle AA Physical Therapy 2012-2013 ESY Program*
- Approval of acceptance of the following Financial Reports, Elementary School Central Funds Report and Payment and Confirmation of Bills (Capital Expense) as noted in
  - A) Secretary's Financial & Investment Report – **Document G**
  - B) Elementary School Central Funds Report – **Document H**
  - C) Bills and confirmation of Bills (Capital Expense)*Financial Reports/ Bills (Capital Expense)*

The Business Administrator/Board Secretary certified that as of June 30, 2012, no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

*Secretary's Certification*

It was RESOLVED, that the amount of district taxes, excluding debt services requirements, needed to meet the obligations of this Board for the next eight weeks is \$2,109,325.16 and that the Manasquan Borough Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within 30 days in accordance with the statutes relating thereto.

*District Taxes*

It was RESOLVED, that pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan, accepts the Business Administrator/Board

*Acceptance of Secretary's Certification*

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Secretary's certification as of June 30, 2012, that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Borough of Manasquan Board of Education.

*Acceptance of  
Secretary's  
Certification (continue*

The Board of Education further recommended the acceptance of the Secretary's Financial & Investment and the Treasurer's Reports for the month ending June 30, 2012, as specified in **Document G**. (The Treasurer of School Moneys Reports for the month of June 2012 is on file in the Business Office and is in balance with the Secretary's Report.)

*Secretary's  
Financial &  
Investment Report  
Document G*

That pursuant to N.J.A.C. 6:20-2A.10(e), the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certifies that as of June 30, 2012 it is to the best of its knowledge that no major account or fund has been over-expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approved the transfers made within line item accounts of the current expense portion of the 2011-2012 and 2012-2013 budgets for June and July, as recommended by the Superintendent of Schools, as specified in **Document G**.

*Budget  
Certification  
Document G*

The Manasquan Board of Education further recommended the acceptance of the elementary school Central Fund Report for the month ending June 30, 2012, as specified in **Document H**.

*E.S. Central Fund  
Report  
Document H*

It was further RESOLVED to approve Bills (Capital Expense) in the amount of (\$-0-) for the month of June 2012 be approved. Record of check (#) and distributions are on file in the Business Office.

*Bills  
Capital Expense*

The Manasquan Board of Education also confirmed Bills (Capital Expense) for June 2012 in the amount of \$1,035.26 and checks (#1261). (Account is now closed) 07/31-13

*Confirmation of  
Bills - Capital Exp.*

Mrs. LaSala asked for a motion on Manasquan/Sending District Motions 07/31-14 through 07/31-17

*Manasquan/  
Sending District  
Motions*

On a motion by Mrs. Walsh, seconded by Mrs. Verdi, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to approve Motions 07/31-14 through 07/31-17. (MEB/SDR)

*Manasquan/  
Sending District  
Motions: 07/31-14  
through 07/31-17*

Roll Call Vote as follows: Mrs. Barnes – yes  
Mr. Bauer – yes  
Mr. Campbell – yes  
Mrs. Degnan-Spang – yes  
Mrs. DiPalma – yes and  
and abstain on 7/31-14  
Mr. Furey - yes  
Mrs. LaSala – yes  
Mr. Shelton – yes  
Mrs. Verdi – yes  
Mrs. Walsh – yes and  
abstain on 7/31-14  
Mr. Winterstella – yes

*Personnel H.S.  
Document 1*

- Approval of the high school personnel as specified in **Document 1**. 07/31-14
- Approval of the high school professional days and field trips as specified on **Document 2**. 07/31-15
- Approval of the students for treatment and /or placement as prescribed by the Child Study Team as specified on **Document 3**. 07/31-16
- Approval that the Manasquan Board of Education will no longer sign off on the purchase orders. The Board and/or Finance Committee will review the purchase order list monthly. 07/31-17

*H.S. Prof. Days/  
Field Trips  
Document 2*

*Special Education  
Document 3*

*Change in Purchase  
Order signature  
Process*

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Prior to the vote on Motion 07/31-18 – Facility Rental Agreement with The Atlantic Club – Mr. McOmber commented on his conversation today with the Club's comptroller regarding his suggested changes in the contract. He said that he felt reasonably assured that they will agree to eliminate some of the offending language in the contract. He said that he would be comfortable with the Board voting on the contract with the condition that it be subject to attorney review after which he would ensure that the contract protects the Board and does not in any way waive any important rights the Board may have. He also pointed out that there were other issues up for discussion.

Mrs. LaSala asked for clarity on whether the district is still of the opinion that our trainers are going to handle the teams at The Atlantic Club or if we will go with the agreement and The Atlantic Club trainers were going to take care of our students. Mrs. Margin said that she was taking Mr. Kornegay's recommendation that the people at The Atlantic Club were qualified to be the support there. Mrs. LaSala asked if there was any liability on the part of the district if we do not provide our own people to assist the students. Mr. McOmber again pointed out that there was no legal obligation to have a trainer present. Further discussion took place on the terms of the contract that Mr. McOmber was working out with The Atlantic Club.

Mr. Winterstella pointed out that the gymnastics team practices off campus in addition to the track team. He said that he feels comfortable voting on the contract subject to attorney review.

Mrs. DiPalma also commented that she would prefer the teams played at The Atlantic Club; however, after speaking with Mrs. Barnes she now has concerns. She asked if at times there is not an athletic trainer at hockey games. Mrs. Margin pointed out that the home team provides the trainer for games but not practices.

Mrs. LaSala asked what sports would be played at the army camp if the soccer teams moved to The Atlantic Club. Mrs. Margin said soccer, lacrosse and cross country, along with freshman sports.

Mrs. LaSala confirmed, in answer to Mr. Shelton's question, that there was not a trainer being approved on the agenda at \$70.00 per hour.

Mrs. Barnes explained the difference between an athletic trainer and a physical therapist.

Mrs. Margin clarified that there is no policy that directs the district to have an athletic trainer at every game. Mrs. Margin also clarified that the coaches were aware of team members' special physical conditions such as diabetes or epilepsy.

On a motion by Mr. Campbell, seconded by Mr. Winterstella, it was RESOLVED by roll call vote to approve the Facility Rental Agreement with The Atlantic Club for use of The Atlantic Club Fieldhouse for the 2012-2013 Boys' and Girls' Varsity Soccer games for approximately 20 hours at \$100.00 per hour, at the estimated total amount of \$2,200.00. The High School Boys' and Girls' Soccer Team Parent Groups will be responsible for payment of this expense, upon attorney review of the contract and agreement to demands presented by the Board's attorney. 07/31-18

Roll Call Vote as follows: Mrs. Barnes – abstain	Mrs. LaSala – no
Mr. Bauer – yes	Mr. Shelton – no
Mr. Campbell – yes	Mrs. Verdi – no
Mrs. Degnan-Spang – yes	Mrs. Walsh – abstain
Mrs. DiPalma – abstain	Mr. Winterstella – yes
Mr. Furey – yes	

MOTION 07/31-18 DID NOT CARRY

*The Atlantic Club  
Fieldhouse  
Agreement for  
2012-13 Soccer  
Program*

Mr. Bauer commented that it did not make sense to him and because this was not approved this will require soccer games to be played at the army camp with the possibility of a trainer not being present as it would have been at The Atlantic Club.

Mrs. DiPalma asked if this would be revisited if the parents would fund the trainer. Mrs. Hom also pointed out that with contracts in the past that were funded by the parents within a couple years the full funding became the responsibility of the Board.

Mrs. LaSala asked for a motion to approve the following Manasquan/Sending District Motions: 07/31-19 through 07/31-35

Prior to the vote Mrs. LaSala addressed Mr. Campbell's question on Motion 07/31-32 and pointed out that a lengthy discussion took place last week and she explained that this amount may not be used but it is an amount approved to be available should it be required for legal services.

Prior to the vote on Mrs. LaSala addressed Mrs. Walsh's question on the accuracy of the July 17, 2012 date on Motion 07/31-29. Mrs. Margin explained the reason that the date of the service was prior to this evening's meeting was due to coordinating the scheduling of the training with all of the district's administrators.

On a motion by Mr. Bauer, seconded by Mrs. Verdi, it was RESOLVED by roll call vote in favor by the Manasquan Board of Education to approve Motions 07/31-19 through 07/31-35.

Roll Call Vote as follows: Mrs. Barnes – yes - except 07/31-27

Mr. Bauer – yes	Mrs. LaSala – yes
Mr. Campbell – yes and	Mr. Shelton – yes
abstain on 07/31-32	Mrs. Verdi – yes and
Mrs. Degnan-Spang - yes	abstain on 07/31-27
Mrs. DiPalma – yes	Mrs. Walsh – yes
Mr. Furey – yes	Mr. Winterstella – yes

- Approval of the Academic Year Annual Report for the Comprehensive Equity Plan for the 2011-2012 school year, as specified in **Document 4**. 07/31-19
- Approve the 2<sup>nd</sup> reading of revised Manasquan Board of Education Bylaws and Policies as listed below and available at the Board of Education office:  
7510-- Use of School Facilities/Fields 07/31-20
- Approval to accept the donation of 45 MPC desktop computers from the U.S. Coast Guard under the Computers for Learning Program. 07/31-21
- Approve the agreement with All American Gymnastics for use of their facility for the Manasquan High School Gymnastics Practices for the 2012-2013 school year in the amount of \$60.00 per hour for approximately 30 hours, not to exceed \$1,800.00. 07/31-22
- Approval of Dr. Stephen Rice as School Physician for the 2012-2013 school year, at a yearly cost of \$7,500.00. 07/31-23
- Approval to permit the Manasquan Football team to begin practice sessions on Monday, August 13<sup>th</sup>, instead of Wednesday, August 15<sup>th</sup>, due to early scrimmage dates. (Board approval required as per NJSIAA requirements). 07/31-24
- Approval of the mileage reimbursement at the State of New Jersey Standard rate of \$.31/mile for all employees. 07/31-25

***Manasquan  
Motions  
07/31-19 through  
07/31-35***

***2011-12  
Comprehensive  
Equity Plan  
Document 4***

***2<sup>nd</sup> Reading –  
Policy 7510***

***Computer Donation  
U.S. Coast Guard***

***All American  
Gymnastics –  
Facility agreement***

***Dr. S. Rice – School  
Physical 2012-13***

***Football Practice  
Schedule Change***

***Rate of Mileage  
Reimbursement***

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- Approval of Joanne K. Monroe, Ed.D. to conduct professional development, Common Core Standards for Language Arts Literacy, 9:00 a.m. to 4:00 p.m., on October 8, 2012, at a cost of \$1,200.00. 07/31-26 *J. Monroe – Prof. Development*
  - Approval of Learning Sciences International to conduct professional development for iObservation-Danielson (teacher evaluations), two half-day sessions July 17, 2012 and a date to be determined, at a total cost of \$5,000.00. To be paid for by Manasquan, Avon, Sea Girt, Spring Lake and the Brielle school districts. 07/31-27 *Learning Sciences International Prof. Development*
  - Approval of the Danielson Group to conduct professional development for Overview of Introduction to the Framework of Teaching (a.m. and p.m. sessions) at a cost of \$8,000.00 on October 8, 2012. To be partially paid for by funds from the Race To The Top Grant. 07/31-28 *Danielson Group Prof. Development*
  - Approval of the acceptance of bids and award of contract(s) to Urner Barry, 182 Queens Blvd., Bayville, NJ, for 2012-2013 Printing Services, in the total bid amount of \$23,696.00. (Bid also received from Centurion Printing, 761 Lexington Avenue, Kenilworth, NJ, in the amount of \$23,801.05). Bid of Thursday, June 28, 2012. 07/31-29 *Award of Contract Urner Barry Printing Services*
  - Approval of the acceptance of bids and award of contracts for 2012-2013 Athletic & Co-Curricular Transportation, as specified in **Document 5**. 07/31-30 *Athletic & Co-Curricular Transp. Document 5*
  - Approval of the 2012-2013 Resolution Indemnity and Trust Renewal Agreement with the New Jersey School Boards Insurance Group for services and savings relating to insurance and self-insurance, as per agreement on file in the Business Office. 07/31-31 *NJSAIG – 2012-13 Indemnity & Trust Renewal Agreement*
  - Approval of up to an additional \$20,000.00 for legal services with McOmber & McOmber. 07/31-32 *Additional Legal Services Funding*
  - Approval to purchase instructional software titles, subscriptions and renewals, as specified in **Document 6**. 07/31-33 *Technology titles, Subscriptions & Renewals – Doc. 6*
  - Approval of an exchange student (BVL) from Germany, residing in Manasquan, to attend Manasquan High School for the 2012-2013 school year. 07/31-34 *Exchange Student*
  - Approval of the acceptance of the following High School Central Funds Report, Purchase Orders and Payment and Confirmation of bills (Current Expense) as noted in A,B,C and D. *Financial Reports & Bills Current Expense*
    - A) High School Central Funds report as per **Document 7**.
    - B) Purchase Orders as per **Document 8**
    - C) Cafeteria Report as per **Document 9**
    - D) Bills and Confirmation of Bills (Current Expense)
  - Approval of the acceptance of the high school Central Fund Report for the month ending June 30, 2012, as specified in **Document 7**. *H.S. Central Fund Document 7*
- It was further RESOLVED to approve Purchase Orders for the month of July 2012, as specified in **Document 8**. *Purchase Orders Document 8*
- It was further RESOLVED to approve the acceptance of the Cafeteria Report for the month ending June 30, 2012, as specified in **Document 9**. *Cafeteria Report Document 9*
- It was further RESOLVED to approve Bills (Current Expense) in the amount of \$1,356,271.12 for the month of July 2012. Record of checks (#31120 through #31222), and distributions are on file in the Business Office. *Bills Current Expense*



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The Manasquan Board of Education also confirmed Bills (Current Expense) for June 2012 at \$2,508,875.19 and checks (#30927 through #31119). (MEB/SDR) 07/31-35

***Confirmation of  
Bills (Current Exp.)***

Mrs. LaSala asked if there were any matters of Old or New Business.

***Old Business &  
New Business***

Mrs. LaSala reported that the Board would begin to accept letters of intent for the vacant Board seat from August 21<sup>st</sup> through August 28<sup>th</sup>. The Board would then interview prospective candidates, if there are more than one candidate, and vote and take action at the September 18<sup>th</sup> meeting.

Mrs. LaSala thanked Mrs. DiPalma for stepping up and graciously accepting to fill the position of chairperson of the Policy Committee.

Mrs. LaSala reported that she has asked Mrs. Verdi to fill a seat on the District's Evaluation Advisory Committee left vacant with Mrs. Muly's resignation. Mrs. LaSala asked for Mrs. Margin's input and was told that it must be a Manasquan Board member and Mrs. Margin suggested Mrs. Verdi. Mrs. Verdi has also graciously accepted to fill this position.

Mrs. LaSala said that the Board is required to assign a member to serve as the Legislative Delegate to New Jersey School Boards Association that requires two meetings per year and she said that she would like to assign Mr. Shelton unless the Board has any objections to this assignment. Mr. Shelton graciously accepted this position seeing no objections from the Board.

Mrs. LaSala reported that the Manasquan Tourism Commission asked to consider changing the August 21<sup>st</sup> meeting as it conflicts with the boat parade in Manasquan. She read a letter received from the commission. Mrs. LaSala said that she would not be inclined to change the meeting date and asked if there was any further discussion by the Board. The meeting date would remain on August 21<sup>st</sup>.

Mrs. LaSala shared some suggestions given to her by Mrs. Walsh on goal writing. She suggested assigning pairs and groups which would involve every Board member to take on one goal and formulate the goal and report back on 8/21 and then combine the information for adoption on the 8/28. She suggested the following groups: Student Achievement: Mrs. Barnes, Mrs. Walsh and Mrs. Verdi; Community: Mrs. LaSala and Mrs. DiPalma; Facilities: Mr. Bauer, Mr. Campbell and Mr. Winterstella and Technology: Mr. Furey and Mrs. Shelton

She encouraged the group, as suggested by Mrs. Walsh, to work with Mrs. Margin and the administration as needed to formulate the goals.

Mrs. Margin addressed Mrs. Verdi request for information on the co-teaching process and provided a detailed explanation of the program.

There were no additional matters of Old and New Business to be brought before the Board.

Mrs. LaSala opened the second Public Forum.

***Public Forum***

Mr. Clayton directed a question to Mr. Shelton on what his opinion was on the special privileges that are extended to members of the Board as mentioned in an article in The Coast Star.

Mr. Shelton replied that he was referring to district passes and he commented that it was his belief that a Board Member should not be given a special pass to attend

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games. He also pointed out that extra tickets to graduation ceremonies should not be given when there are families of graduates that were unable to attend.

***Public Forum  
(continued)***

Mrs. LaSala said that she did agree with him on the graduation tickets. She asked to clarify that passes to athletic events are the only things given to the Board Members.

Mr. Clayton thanked and commented the Board on doing a great job.

Mrs. LaSala closed the Public Forum seeing no additional questions or comments from the public.

Mrs. LaSala read the Sunshine Law Resolution:

***Sunshine Law  
Resolution***

WHEREAS, pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

NOW THEREFORE BE IT RESOLVED that the Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality;

Under #7 – any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney. (Petition to the Commissioner of Education); and

Under #8 – any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting. (possible increment withholding – certificated staff member).

NOW, THEREFORE, BE IT RESOLVED, that that Manasquan Board of Education will hold a closed executive session immediately in the Manasquan Elementary School Media Center, 168 Broad Street, Manasquan, New Jersey. It is anticipated that the closed session will not last longer than sixty (60) minutes. The Board of Education will be returning to public session after the closed session and action may be taken during the public portion of the meeting following the recess of the Closed Executive Session.

On a motion by Mrs. Verdi, seconded by Mr. Shelton, it was RESOLVED by roll call vote of all those present in favor by the Manasquan Board of Education to enter into Closed Executive Session.

***Motion to enter  
Closed Executive  
Session***

Mrs. LaSala reconvened the Regular Open Business Meeting.

***Meeting  
Reconvened***

Present for Roll Call: Thomas B. Bauer, Jack Campbell, Linda DiPalma, Michelle LaSala, Michael Shelton, Katherine Verdi, Patricia T. Walsh and John Winterstella, Manasquan Board of Education Elected Members (MEB), Julia Barnes, Michelle Degnan-Spang and Mark Furey, Sending District Representatives (SDR).

***Roll Call***

Also Present: Geraldine Margin, Superintendent of Schools, Margaret M. Hom, Business Administrator/Board Secretary; Mr. McOmber, Board Attorney.

July 31, 2012

On a motion by Mr. Campbell, seconded by Mr. Furey, it was RESOLVED by roll call vote in favor by the Manasquan Board of Education to authorize the Superintendent of School to permanently withhold the employment and adjustment increments of Mr. Art Gordon which he would have received for the 2012-2013 school year and further RESOLVED that the Superintendent of Schools shall notify Mr. Gordon of the Board's decision and the reasons therefor within ten (10) days of July 31, 2012.

***Withholding of  
Increment***

Mrs. LaSala asked for a motion to adjourn the Regular Open Business Meeting.

On a motion by Mr. Bauer, seconded by Mrs. LaSala, it was RESOLVED by voice vote of all those present in favor by the Manasquan Board of Education to adjourn the Regular Open Business Meeting.

Respectfully submitted,

Margaret M. Hom  
Business Administrator/Board Secretary

I have been approached and contacted by many residents inquiring about information appearing in recent media articles. I had hoped that the Board member highlighted in the articles, Mrs. Muly, would responsibly and publicly address these inquiries at the Board table. Last week upon asking her to do so, she instead tendered her resignation.

A long-time district employee, Principal Colleen Graziano, was named in a police report filed on June 12, 2012 by Mrs. Muly. That report contained a statement that, in part, read that Mrs. Muly "spoke to Manasquan Elementary School Principal Colleen Graziano regarding several children who had been vandalizing property. The victim [which according to the police report is Mrs. Muly] states that she had photographed the children involved and asked Graziano to identify them." This police report was subsequently obtained by the local media the same day it was reported.

Immediately following the publication in June of this information, Mrs. Graziano contacted me requesting a meeting to clarify the facts as she recalled them. I was more than happy to accommodate her request. We arranged a meeting which was also attended by Superintendent Margin and Board member Linda DiPalma.

Principal Graziano was upset with what was being reported and asked to set the record straight. She wanted the Board to know that the incident Mrs. Muly referred to happened several years ago. Mrs. Graziano recalled Mrs. Muly coming into the school with a photograph that Mrs. Muly took of children in a park across the street from the Muly's house. Mrs. Muly told Mrs. Graziano that in the past there had been children seen in the area that appeared to be "partying". According to Mrs. Graziano, no mention of vandalism was made as was stated by Mrs. Muly in the police report. Mrs. Graziano stated that she was very clear that she DID NOT identify any children in the photograph. In fact, Mrs. Graziano advised me that she clearly spoke against Mrs. Muly's actions and encouraged Mrs. Muly to call the police and not seek out the families or students herself. Mrs. Graziano was concerned that the Board may be under the impression that she was somehow involved in the local media reporting on this matter. She made it clear that she had no part in providing information to the local media. She stated that she would never do anything to cause harm or negative publicity to the school Board or district. I assured Principal Graziano that I would

make certain the Board heard this information and that we all knew she did nothing wrong or improper. To reiterate, neither Mrs. Graziano nor any current member of this Board sought media attention for this incident.

Individual Board members volunteer their time. The public sees us sitting up here for several hours at two public meetings each month. What you do not see is the numerous hours we spend in committee meetings, doing research in the comfort of our own homes, taking time away from our families, attending school events and training sessions offered to us as Board members. Our sending district representatives do double duty as they also serve on their own schools Board as well. Due to work and/or family commitments, I know there are many people who rely on the local newspaper as their only source for school Board information. My fear is that people in town who have never attended a Board of Education meeting are led to believe that we are not running efficient and productive meetings because of the way we are portrayed in the local paper. The independent actions of any present or former Board member do not define what takes place here. In fact, I would encourage members of the public who cannot attend our meetings to go to the school website and listen to our audios. You will be able to hear for yourself how our meetings are run and how decisions are made. If you rely solely on what you read in the paper, you will probably be quite surprised to learn that we actually do and have been conducting business. It is time that we put the past behind us once and for all and begin a new chapter. As the President of this Board, I intend to do just that. Now on to business.

Michelle LaSala  
Board President-Manasquan Board of Education